



Project Groups & Role of the CETP Project Taking Care of Brunswick Community Plan 2011-2016

The CETP Project encourages all Project Groups that have formed as a consequence of the Taking Care of Brunswick Community Planning process, to organise your own meetings and to actively develop relevant projects.

Penny Watson and Robert Rosen will liaise with your group. We are available to assist and resource your groups, where possible, over the next few months up until the completion of the Community Plan in August 2011.

We would like to attend a meeting with your group, ideally as soon as possible, so that we can offer assistance, explain the role of the CETP Project, and provide links to any relevant resources, eg; contacts, relevant research materials, funding opportunities, etc.

Information about Project Groups, Other Project Proposals and Community Plan documents are on display at the Visitor Centre, 7 Park St. This information is also available on the Brunswick Heads website under Community Plan: www.brunswickheads.org.au

CETP Project Guidelines for Project Groups

1. We encourage you to promote your group's activities, advertise your meetings and invite participation from the wider community, however, please do not make any public statements or make any representation of your group on behalf of the CETP Project or as a part of the CETP Project, unless you liaise directly with us first to gain our permission.
 - ❖ There is designated space available inside the Visitor Centre to post up Project Group meeting flyers.
 - ❖ Sign up sheets for Project Groups are at the Visitor Centre for the public to join a Project Group. Please check these as often as you can to update your contact list for new participants.
 - ❖ Please email your CETP Project Liaison Person (Penny or Robert) with promotional materials, meeting dates/places and any contact details you agree to make public on the webpage and/or in emails to local Brunswick community contacts.
2. Maintain and update a contact list of people in your Project Group. Establish protocols for use of people's contact details based on what each person requests.
3. We encourage you to affiliate and/or develop partnerships with relevant community group/s or organisation/s whose support will benefit your project, for example, to auspice funding applications, manage funds, sponsor activities, promote the project more widely and engage participation.
4. Having your group's projects and strategies included in the Community Plan may be advantageous for seeking funding if your project can be seen to have community support and be consistent with the community's vision.
5. To have your group's project included in the Community Plan, it is important that your project is consistent with the Draft Vision, Draft Guiding Principles and Draft Strategic Priorities that were distilled from the views and ideas expressed at community consultations.
6. We will send you the Draft Community Plan when it is ready for your group's comments.

We look forward to liaising with you over coming months, and including your group's project proposals, action plans and progress updates in the Draft Community Plan where possible.

Wishing you every success in your project/s,

Penny and Robert,

CETP Project Contacts:

Penny Watson: <communityfacilitation@gmail.com> Ph: 0413 748 864

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